



Background Check Disclosure and Release Form for 4-H Volunteers

I certify that all answers given on my application are true to the best of my knowledge. I authorize the investigation of all matters contained in my application and hereby give the Orange County and its consumer reporting agency permission to contact appropriate parties, and hereby release Orange County and its agents from all liability as a result of contact. I hereby consent to allow the consumer reporting agency to conduct a National Criminal History Check on me and the reports the results to Orange County. I understand and authorize the release of information to Orange County and reporting agency.

I agree that Orange County may, at its sole discretion, deny me employment, if the information received is considered unfavorable by Orange County’s standards. In the event of an offer of employment, subsequent employment, or continuing employment, I understand that false, misleading or omitted information in my application shall be grounds for withdrawal of an offer of employment or discharge at any time.

Notice to Applicant regarding consumer rights under the Fair Credit Reporting Act:

The Fair Credit Reporting Act (FCRA) governs the activities of consumer credit reporting agencies, as well as the users of the information procured from these agencies. A consumer report contains information on a consumer’s (job applicant’s) character, reputation, and other personal data. To screen job applicants, employers may procure these reports. Orange County is to comply with all aspects of the Fair Credit Reporting Act and any applicable Federal or State equal employment opportunity laws or regulations. Among other things, the FCRA prohibits employers from obtaining consumer reports unless the Employer discloses to the applicant, in writing, that such a report may be acquired. This disclosure must be in the form of a document that consists solely of the disclosure that a consumer report may be obtained for employment purposes. This release must also state that if the employer denies employment based on the information from a consumer reporting agency, the applicant may make a written inquiry requesting a disclosure of the nature and scope of the investigation.

A criminal and credit history will be conducted on the final candidates for any positions with access to, or accountability for, cash or financial assets or accounts, as well as positions having access to, or responsibility for, institutional facilities or assets (beyond the work area, equipment, and materials assigned for individual work use). Current employees who assume these types of duties during the course of employment are also subject to credit history checks.

I have read this release and consent form and understand all of its terms. I execute it voluntarily and with full knowledge of its significance.

Signature: _____ **Date:** _____

Print Full Name: _____

Social Security # _____ **Date of Birth** ____ - ____ - ____

Current Address: _____ City: _____ State: ____ Zip Code: _____

If less than Five (5) years in current address:

Previous Address: _____ City: _____ State: ____ Zip Code: _____

Previous Address: _____ City: _____ State: ____ Zip Code: _____

Cooperative Extension Coding(Please indicate type of check to be done):	
<input type="checkbox"/> Background Check Only	<input type="checkbox"/> Background and Credit Check