



Orange County Community Garden Grant Application

Up to \$500 maximum per grant application

****Please read the instructions and eligibility guidelines prior to completing this application.****

Grant will not be considered without 3 applicants (Primary, secondary, and tertiary) with contact details filled out and all applicants signing.

Project Title (enter here)			
What is the name of your community Garden?			
Street address of garden			
What do you intend to grow in the community garden?			
Community Garden Website			
Name (Primary applicant)			
Mailing address			
City, State		ZIP	
Cell/Home phone		Work Phone	
Email address			
Name (Secondary applicant)			
Mailing address			
City, State		ZIP	
Cell/Home phone		Work Phone	
Email address			
Name (Tertiary applicant)			

Mailing address			
City, State		ZIP	
Cell/Home phone		Work Phone	
Email address			

How long have you been gardening?			
How many families will benefit from the community garden?			
What additional skills do you and your team possess that will aid you succeed with your grant proposal?			
Is this a New Community Garden?		Yes	No
Will this project create an opportunity for new capacity?		Yes	No
What is the total area in Square Feet (or projected) of the Community Garden?		County Property Rented	Owned by applicants Other (explain)
How much money are you requesting for your project? (up to \$500)		\$	
What is the total estimated cost for your project?		\$	



4. Describe in detail your plan for completing your project. Tell us the specific tasks to be completed. Assuming your project will be fully funded, give dates by which you will complete them in a timeline format.

Timeline Example

Create a timeline for you to accomplish for your community garden project. (Below is an **example only**. We want to understand your project workflow.)

Timeline

Feb 15 Install Deer Fencing

March 11 Turn soil (Tiller rental)

March 15 lay out rows

March 20 Plant seedlings in flats

March 31 Move seedlings to sun exposure

April 12 Move Seedlings to cold frames and begin hardening seedlings off

April 20 plant seedlings

5. How will the new project fit into your existing Community Garden operation? What are the labor requirements of the new project?

6. What research have you done to determine if this project will work? Why do you believe that this project can be successful?

7. How have you determined that there is a demand for the crops you are going or are producing? Briefly describe your marketing strategy. What are you going to do with the produce, plants, etc. you are growing? Who will benefit from your community garden?

8. If your project is successful, what might other Community Gardens learn from your experience? Is this a product that could be duplicated by others without causing too much competition in the area?

9. In what areas do you believe you will need assistance in order to successfully complete your project? Who have you identified to assist you in those areas? Are those individuals aware of your project and have they agreed to help you?

10. What is your goal for the project? If you are successful, how will the project contribute to keeping you or others sustainably employed in the garden year-round?

11. How much food do you expect to generate from the project annually? What other sources of labor and finance will you have during the course of this project?

12. Are you leveraging funds from other sources aside from yourself? If yes, please note the sources and approximate amounts. How much money are you personally investing in this project?

Expense Form

Use the following 2 page to estimate your community garden expenses. Please list all of your anticipated expenses and calculate a total at the bottom of each form. Copy the totals on the summary form. You can add additional sheets if the space is not sufficient or it will make it easier to submit your application.

Your expenses forms should clearly show how grant funds will be used on your project. Items that you list under the grant funding heading are those for which you will use grant funds provided by the grant program. All other expenses should be listed under CG participants.

Grant Funding Supplies, Materials and Equipment			
Item	Quantity	Cost per Unit	Total
<i>Example: Deer Fencing</i>	60 ft	\$7.35	\$441.00
Total grant funding for Supplies, Materials and Equipment			\$

Community Garden Participants Supplies, Materials and Equipment			
Item	Quantity	Cost per Unit	Total
<i>Example: Picking baskets</i>	10	\$9.00	\$90.00
Total CG participant funding for Supplies, Materials and Equipment			\$

Budget Summary Form	
Use this worksheet to summarize information from previous pages.	
Grant Funding and Participant Contribution	
Grant Funded: Supplies, Materials, and equipment	\$
Participant contribution: Supplies, Materials, and equipment	\$
(add grant funded plus participant contribution) Total Cost for the project	\$

Please transfer the total amount of grant contribution to the Amount Requested line on the cover sheet of the application packet.

If applicable, please list other sources of funding for the project.

SIGNATURES

Thank you for completing the application form. Signing this document acknowledges your intent and request for county grant funds to be used for starting a community garden in Orange County NC or to enhance an existing community garden within Orange County. You acknowledge if funded, you will use the money for the purpose set forth in this application and abide by rules governing the Orange County Community Garden Grant Program.

Signature (Primary applicant) Date

Signature (Secondary applicant) Date

Signature (Tertiary applicant) Date

Submit your completed application:

Email: mart_bumgarner@ncsu.edu

Mail, email, or hand-deliver:

NC Cooperative Extension
 Attn: Mart Bumgarner
 Bonnie B. Davis Environmental and Agricultural Center
 PO Box 8181
 1020 US Hwy 70 W
 Hillsborough, NC 27278